



Out of Province Confirmation of Course load – Graduate Part-time

You have applied for **Part-Time Funding or Interest-Free Status**. In order to confirm your percentage of course load as a part-time student, please have your Graduate Department Secretary/Administrator complete the following information for the current academic year.

Section 1: Biographical Information (To be completed by student)

Last Name		Given Name	
Student Number		Department	
I am applying for PT funding for these term/s:			

Section 2: Confirmation of Course load (To be completed by Graduate Department Secretary. If completing for summer term, please note which summer months the student is going to be registered in courses/credits.)

	From	To	No of Credits, as reflected on ACORN	Percentage of Course load
Fall	Sept	Dec		
Winter	Jan	Apr		
Summer	<input type="checkbox"/> May to August <input type="checkbox"/> May to June only <input type="checkbox"/> July to August only			

Section 3: Graduate Department Secretary/Administrator Information

Department	
Name of Signer	
Email Address	
Signature	
Date	

After this form has been completed by your Graduate Department Secretary/Administrator, upload to the [Out of Province Request Portal](#) together with your Part-time Funding application.