

**SCHOOL OF GRADUATE STUDIES
EMBA PROGRAM
2025 – 2026 FALL - WINTER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

| Category 1A: Academic Fees – Program Fees <i>(Full-time & Part-time Degree Students, and Full-time non-Degree Special Students)</i> | | | |
|--|--|--|--|
| If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ACORN. | | | |
| Program Charge Reversed | Fall-Winter Registration Only (Year 1) <i>September - April</i> Recorded Date of Cancellation | Fall Registration Only (Year 2) <i>September - December</i> Recorded Date of Cancellation | Note 1: If you cancel your registration in the session a <u>minimum charge of \$338.00</u> will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes. |
| 100% | To September 15 | To September 1 | |
| 100% less minimum charge <i>(Note 1)</i> | Sept. 16 – Sept. 29 | Sept. 2 – Sept. 15 | |
| 50% | Sept. 30 – Dec. 23 | Sept. 16 – Oct. 14 | |
| 0 | On December 24 or after | On October 15 or after | |

| Category 2: Incidental Fees – Compulsory Campus and Student Services <i>(charges reversed only when registration is cancelled)</i> | | |
|---|---|---|
| Incidental Charges Reversed | Fall-Winter Registration Only (Year 1) <i>September - April</i> Recorded Date of Cancellation | Fall Registration Only (Year 2) <i>September - December</i> Recorded Date of Cancellation |
| 100% | To September 29 | To September 15 |
| 50% | Sept. 30 – Dec. 23 | Sept. 16 – Oct. 14 |
| 0 | On December 24 or after | On October 15 or after |

| Category 4: Other Fees | |
|---|---|
| System Access Fee of \$60.50 | Non-refundable |
| University Health Insurance Plan (UHIP) Fee of \$792.00 | UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at http://www.studentlife.utoronto.ca/cie/uhip |

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

Any credit resulting from a fee reversal will be applied first to any outstanding charges on your ACORN account. If a credit balance remains, it may be eligible for disbursement to the student upon request. For more information, please refer to the Refunds section under Fees & Payments on the University Registrar's website: <https://www.registrar.utoronto.ca/fees-payments/>.