

# LSM Instructor Portal

## Quick Reference Guide

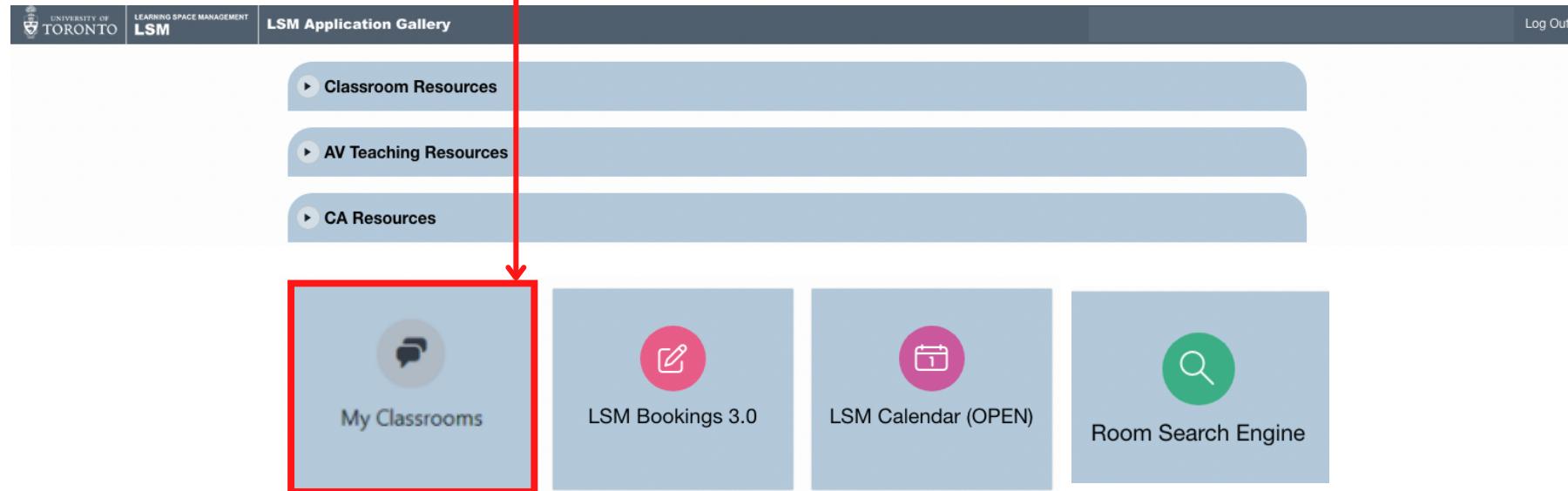


**OVERVIEW:** Instructors can book classroom technology equipment, view their booked classrooms, and request site visits through the LSM Instructor Portal, to best support teaching needs.

### Accessing the LSM Instructor Portal

- 1** Login to Instructor Portal using your UTOR credentials: [https://lsm.utoronto.ca/lsm\\_portal/](https://lsm.utoronto.ca/lsm_portal/).
- 2** Click on the "My Classrooms" Tile, on the LSM Portal homepage.

Experiencing difficulties in accessing the portal?  
Email us at [lsm.tech2U@utoronto.ca](mailto:lsm.tech2U@utoronto.ca).



# LSM Instructor Portal

## Quick Reference Guide



**Instructor Portal Features:** If you are scheduled to teach in a *University Classroom*, you will have access to the following features:

3) Choose the applicable term from the drop-down and then click *Go* to view your course and classroom details.

**3A** Choose term 20225 **3B** Go

Your Courses\*\* ()

| Session | Course    | Section | Day       | Time     | Room (click to see dts) | Room Capacity | In Room Technology           | Schedule Room Visit                            | AV Support                                  | Content Capture Status | Content Capture Options (must be registered with OCCS) |
|---------|-----------|---------|-----------|----------|-------------------------|---------------|------------------------------|--|---|------------------------|--|
| 20225F  | CHM136H1F | LECO101 | Tuesday   | 930-1200 | MC 102                  | 350           | Teaching Station  In Room PC | <a href="#">Click to Schedule a room visit</a> | <a href="#">Click to request AV Support</a> | Not Registered         |  |
|         |           | LECO101 | Wednesday | 930-1200 | MC 102                  | 350           | Teaching Station  In Room PC | <a href="#">Click to Schedule a room visit</a> | <a href="#">Click to request AV Support</a> | Not Registered         |  |

View classroom details including the design and AV tech specifications.

Pre-arrange classroom AV tech support for one, some, or all of your class times where Tech2U staff will support you during your class.

To learn how to register with OCCS, access our [OCCS guide](#).



Teaching Station



Junior Teaching Station



In Room PC



Teaching Dock with Monitor



Teaching Dock with Projector



OCCS Available



AirMedia

To learn more about classroom technology, visit:  
<https://lsm.utoronto.ca/tech2u/>

# LSM Instructor Portal

## Quick Reference Guide



**Instructor Portal Features:** If you are scheduled to teach in a **Department Classroom**, you will have access to the following features:

Please connect with your departmental admin to access room details, view in-room technology, and access AV support as needed.

UNIVERSITY OF TORONTO | LEARNING SPACE MANAGEMENT | **LSM** | Instructor Course View | [LSM App Home](#)

3A Choose term 20225 ▾ 3B Go

Your Courses\*\* ()

| Session | Course    | Section | Day       | Time     | Room<br>(click to see dets) | Room<br>Capacity | In Room Technology                        | Schedule Room Visit | AV Support | Content Capture Status | Content Capture Options<br>(must be registered with OCCS) |
|---------|-----------|---------|-----------|----------|-----------------------------|------------------|---|---------------------|------------|------------------------|---|
| 20225F  | ARH306Y1F | LEC3001 | Monday    | 900-1700 | AP 130                      | -                | Please contact your dept for room details | -                   |            | Not available          | -   |
|         |           | LEC3001 | Tuesday   | 900-1700 | AP 130                      | -                | Please contact your dept for room details | -                   |            | Not available          | -   |
|         |           | LEC3001 | Wednesday | 900-1700 | AP 130                      | -                | Please contact your dept for room details | -                   |            | Not available          | -   |
|         |           | LEC3001 | Thursday  | 900-1700 | AP 130                      | -                | Please contact your dept for room details | -                   |            | Not available          | -   |
|         |           | LEC3001 | Friday    | 900-1700 | AP 130                      | -                | Please contact your dept for room details | -                   |            | Not available          | -   |

Download

Back

Room Details

No Details are available for this Room or RoomType

# LSM Instructor Portal

## Quick Reference Guide



**Instructor Portal Features:** If you are scheduled to teach in a *Federated University Classroom*, you will have access to the following features:

Please connect with the federated university admin to view in-room technology and access AV support as needed.

LSM Instructor Course View

3A Choose term 20225 3B Go

Your Courses\*\* ( )

| Session | Course    | Section | Day       | Time      | Room<br>(click to see dets) | Room Capacity | In Room Technology                        | Schedule Room Visit | AV Support                | Content Capture Status            | Content Capture Options<br>(must be registered with OCCS) |
|---------|-----------|---------|-----------|-----------|-----------------------------|---------------|---|---------------------|---------------------------|-----------------------------------|---|
| 20225F  | CLA204H1F | LEC0101 | Tuesday   | 1000-1300 | EM 001                      | 164           |   | -                   | vicu.helpdesk@utoronto.ca | Record with Autopublish Activated |   |
|         |           | LEC0101 | Thursday  | 1000-1300 | EM 001                      | 164           |   | -                   | vicu.helpdesk@utoronto.ca | Record with Autopublish Activated |   |
| 20225S  | LAT202H1S | LEC0101 | Monday    | 1000-1300 | LI 205                      | -             | Please contact your dept for room details |                     |                           | Please contact dept               | Not available   |
|         |           | LEC0101 | Wednesday | 1000-1300 | LI 205                      | -             | Please contact your dept for room details |                     |                           | Please contact dept               | Not available   |
|         |           | LEC0101 | Friday    | 1000-1300 | LI 205                      | -             | Please contact your dept for room details |                     |                           | Please contact dept               | Not available   |

Download

Room Details

EM 001

Click to view PDF of room floor plan >>

Seating Type: Fixed Seating  
Walls/Interface: Tabletop  
Floor Type: Tiered Floor  
Room Type: Lecture Theatre  
Capacity: 164  
Teaching Station Type: Full