Noah Meltz Supporting Documentation Requirements: Fall 2026 and Winter 2027

Please submit the documents that apply to your situation.

1. Citizenship Status

If OSAP has already verified your citizenship status through a previous application or your current year's application, and it has not change since then, you do not need to upload those citizenship documents again for the Noah Meltz application.

Canadian Citizens

Provide a copy of one of the following:

- Canadian Citizenship Certificate
- Canadian Citizenship Card (front and back) (issued before February 2012)
- Birth Certificate issued by a Canadian province or territory (exception: diplomatic passport)
- Naturalization Certificate (issued before January 1, 1947)
- Registration of Birth Abroad Certificate (issued between January 1, 1947 and February 14, 1977)
- Certificate of Retention (issued between January 1, 1947 and February 14, 1977)

Permanent Residents

Provide a copy of one of the following:

- Both sides of your Permanent Resident (PR) Card
- Record of Landing
- Confirmation of Permanent Residence
- Verification of Status document

Protected Persons

Provide:

- A copy of your temporary Social Insurance Number (SIN), **and**
- A copy of one of the following:
    - Verification of Status document
    - Notice of Decision from the Immigration and Refugee Board (IRB)
    - Protected Persons Status Document (issued before January 1, 2013)
    - Refugee Travel Document

2. Marital Status

Common-Law

Provide an **affidavit*** signed by you and your partner if:

- You have lived together continuously for at least 3 years, **or**
- You are in a permanent relationship and are the natural or adoptive parents of a child.

Married

Provide:

- A copy of your marriage certificate, **or**
- An **affidavit*** signed by both spouses confirming the marriage date and explaining why a marriage certificate is unavailable.

Separated or Divorced

Provide:

- A separation agreement or court order (for separation), **or**
- A divorce judgment or court order (for divorce).

If legal documents are unavailable, provide an **affidavit*** that includes:

- Date of separation
- Custody arrangements
- Confirmation that your child(ren) will live with you full-time during your studies
- Birth dates of your child(ren)

Sole-Support Parent

If you have never been married or are widowed, select **"Single"** as your marital status.

You must also provide an **affidavit*** confirming:

- Which child(ren) will live with you full-time during your studies
- Their birth dates

Widowed

Provide a copy of your spouse's death certificate showing the date of death.

Affidavits*

If you do not have the required legal documents, an affidavit can be completed at:

- **University Registrar's Office**
  - Phone: 416-978-2190

- **Downtown Legal Services** (fee applies)
  - Address: 655 Spadina Avenue
  - Phone: 416-934-4535
  - Email: law.dls@utoronto.ca

Please call ahead to book an appointment.

3. Child Care Costs

If your child(ren) will live with you full-time during your studies, provide proof of their date of birth, such as:

- Birth certificate
- Statement of Live Birth
- Certificate of Indian Status

If You Will Pay Child Care Costs

Submit a letter that includes:

- Your class schedule/hours
- Estimated weekly child care costs during class time
- Child care provider's:
  - Name
  - Address
  - Phone number

Note: Married applicants whose spouse is unemployed are not eligible for this allowance.

4. Employment and Income Information

If You and/or Your Spouse Have Income in 2026

Provide recent proof of income, such as:

- Recent pay stubs
- Employer letter confirming gross weekly or monthly income
- ODSP statements
- Ontario Works (OW) statements

- CPP Disability Benefits
- WSIB Loss of Earnings Benefits
- Employment and Training Allowance documentation

If You and/or Your Spouse Are Self-Employed

Provide a copy of:

- 2025 Canada Revenue Agency (CRA) Notice of Assessment (NOA)

If You (or Your Spouse) Are Unemployed and Reporting Zero Income

Provide a signed letter explaining how living expenses (e.g., rent, food, transportation) will be covered if this has not already been explained in your application.

Income You Do NOT Need to Report

Do **not** include the following as income:

- OSAP
- Canada Child Benefit (CCB)
- Ontario Child Benefit (OCB)
- Ontario Trillium Benefit
- HST/GST credits
- Affordable Housing benefits
- RESP withdrawals, CESG, and Canada Learning Bonds
- Indigenous Services Canada funding (including Métis and Inuit post-secondary funding)
- Continued Care and Support for Youth payments
- Veterans Affairs Disability Benefits
- Foster care payments
- Bank loans and lines of credit
- Canada Training Benefit
- Approved settlement, compensation, and disability awards (where exempt)
- Certain athlete funding used for training or equipment
- Approved housing and homelessness prevention benefits

5. Out-of-Province Financial Aid

If you are receiving **student financial assistance from outside Ontario** (another Canadian province/territory, a U.S. state, or another country), you must submit **proof of that funding** with your Noah Meltz Bursary application.

Acceptable proof includes:

- A **Notice of Assessment**, or
- A **funding approval letter/document**

The document must show the **amount of aid you have received or expect to receive** for the same study period covered by your Noah Meltz application.

You do **not** need to provide proof of Ontario student assistance (e.g., OSAP).